



BROOMWOOD

BEHAVIOUR POLICY

Broomwood Prep – Boys

Policy Summary

At Broomwood Boys, high standards of behaviour are expected of all boys whilst they are at school. To achieve this, it is agreed by all teachers that all children benefit from being at a school where the expected and acceptable forms of behaviour are clearly spelt out. Whilst the school does not have an extensive list of 'school rules' boys are given a code of conduct outlining appropriate forms of behaviour under all circumstances.

It is a central tenant of the school's philosophy that positive reinforcement is the most effective method of encouraging good behaviour. Good behaviour is encouraged by example from the staff and fellow pupils; good behaviour is always rewarded by praising and using rewards (see below); by using prefects and boys in positions of responsibility to promote good behaviour. This can be done by all members of the school community through kind deeds, assemblies and the spiritual life of the school and is crucial in giving pupils appropriate moral guidance and practical advice by which to live their lives.

It is, of course, easier to criticise than to praise; nevertheless, it is recognised that sometimes it is necessary to employ sanctions, usually in order to emphasise to all pupils what is acceptable and what is unacceptable in terms of behaviour in school.

There is a 'Classroom Code of Conduct' to help the boys during lessons and 'The Broomwood Values' is a guide to the manners that are expected from every boy in school.

Document Control

Owner: SLT

1st Draft: *Pre-2016*

Last Revision: December 2023

Review Date: December 2024

Version Number: 3.2

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Intended Audience

Broomwood – Boys Staff

Parents

Encouraging Good Behaviour

We use a variety of ways of rewarding good behaviour at Broomwood Boys. The simplest, and perhaps most effective, is continual positive reinforcement by, for example, oral acknowledgement whenever a boy behaves well (we should never fall into the trap of simply expecting good behaviour).

Plusses / Commendations

The House Point system is used extensively. Boys may receive 'plusses' for their own totals and for those of their house, for any activity during the school day ranging from work to games to helpfulness etc. Plusses can be awarded by any member of staff, at any time, and are recorded directly in the discipline manager – on iSAMS. Exceptional work or behaviour can attain a double-plus or be recommended for a Head's Commendation which is presented in Head's assembly.

Each week a total of House Points is announced, with the leading House being awarded the Plate by the Head during Assembly. There are certificates/prizes awarded to Highest Plus Earners each term in a Prizegiving Assembly and an overall House Point Cup.

All Plusses generate an email to the Form Tutor, Head of Year, and pupil. Parents can view plusses and minuses via their MySchoolPortal (MSP) account to reinforce positive reinforcement.

Gold Star

If a boy contributes positively to their House over the course of a term, he is invited to join in a celebration known as Gold Star.

School Offices

There are a number of positions of responsibility to which boys can aspire and apply for, such as Head Boy, House Captain and Prefects. Such positions are awarded on merit, good behaviour being a major consideration.

Sanctions for Poor Behaviour

Minuses

These are given for any poor behaviour, tech misuse or uniform issues and are recorded directly into the Rewards and Conduct Manager on iSAMS. An email notification is sent to the Form Tutor and Head of Year to monitor behaviour. Parents are noticed of Minus through MySchoolPortal website. A Senior boy who receives a Minus will also serve a 20 minute detention at the next available breaktime.

Off Gold Star

Boys who gain many Minuses for behaviour that specifically conflicts with the Broomwood Values will have a conversation with, and will be set a target by, their Head of House, before the half term break. Parents are also informed of this conversation and the implications of not making a change after the holiday. Any boys who continue with similar patterns of behaviour in the second half of term may miss part of the Gold Star celebration and complete some community service instead.

Head of Year Detentions

Each Head of Year monitors the minuses awarded within their year group. If a pupil receives 3 minuses for similar reasons over a brief period, they will receive a Head of Year Detention which will take place during break time. Senior Boys receive a detention with a Minus to make the impact of the sanction more effective. This time will be used to discuss the problem and to set some targets that aim to improve this behavioural area. Detentions are recorded in iSAMS on Discipline Manager.

Target Cards

Target Cards are used to help a pupil focus on a particular area of conduct or organisation. The boy will receive a score for each lesson and be set an overall target score for each day over the course of 2-3 weeks. This is reviewed by form teachers, and parents, each day, and by his Head of Year each week. It is hoped that a target card will focus the pupil to avoid sanctions escalating.

SLT Detentions

These can take place on a Friday for one hour after school. Any member of the SLT can place a boy directly into a Friday detention for an incident of especially bad behaviour and this will be reported to the Head. Other boys can be put into detention at the discretion of the Deputy Head as a result of failure to make significant effort with a behavioural target set by his Head of Year; this is recorded on iSAMS by the boy's HoY in Discipline Manager.

The Head's Study

At any time, the Deputy Head can bring to the attention of the Head any boy who needs to receive a stern reprimand from the Head. This must not be overused and certainly never be used as a simple alternative to the teacher punishing the boy. It should be viewed by the boy as a very serious matter to be told to go to the Head's study!

Saturday Detention

It will be the responsibility of the Deputy Head to bring to the attention of the Head the name of any boy whose behaviour is deemed unacceptable or has previously received an SLT detention for the same offence. The Head will then decide if the boy should receive a Saturday detention.

The Saturday detention will normally run for two hours. Boys must come to school in their uniform and the member of staff on duty will ensure an appropriate task is set for the duration of the detention. Once a boy has had a Saturday detention, any further incidences of the same behaviour should be brought to the attention of the Head who may request a meeting with the boy's parents to discuss his behaviour and possible further courses of action.

Saturday detentions are recorded on the Discipline Manager on iSAMS.

Very Serious Breaches of Accepted Behaviour

In situations where a boy has committed a very serious breach of accepted behaviour, including making allegations against staff which are found to have been malicious, it may be necessary to suspend him from attendance at school for a period of days decided by the Head. This action would not be taken without thorough investigation of the incident and interviewing of all people involved. This may involve outside agencies such as LADO/MASH or police who help and advise the SLT.

Finally, should a boy ignore all warnings and show by repeated or by criminally unacceptable behaviour that he is simply not prepared to accept the school's expectations of pupils, the school reserves the right to ask parents to take him away from the school. The procedure for this is covered in details in the school's policy on Exclusion and Removal.

The Head will keep a record of the sanctions imposed on pupils for serious disciplinary offences and the parents are always informed.

Corporal Punishment

There is absolutely no corporal punishment of any sort at Broomwood Boys and members of staff must under no circumstances punish boys physically.

Physical Intervention

Teachers may use physical intervention to avert an immediate danger of personal injury to, or an immediate danger to the property of, a person (including the child himself) as per the guidelines issued by the DCSF under subsection 548(5) of the Education Act 1996. The school adheres to the following guidelines:

- Before using force, staff should always try to control the situation by communicating in a calm and measured manner. The pupil should have a clear warning and a chance to modify their behaviour.
- If force is used, it should be the minimum required for the incident and could include passive physical contact such as standing between pupils or blocking their path; leading a pupil by the hand or arm; ushering a pupil away by placing a hand on the centre of their back. Staff should always avoid touching or restraining a pupil in a way that could be interpreted as sexually inappropriate conduct.
- Where there is a high and immediate risk of death or serious injury, any member of staff would be justified in taking any necessary action; for example, when stopping a pupil running into a busy road.
- All incidents where force was used should be written up as soon as possible after the incident by the member of staff involved and any other witnesses. A copy should be given to the Head who will contact the parents and inform them of the situation. The Head will review the situation and decide if the incident warrants further disciplinary action.

Other Documents to Read in Conjunction with Behaviour Policy

- Classroom Code of Conduct
- Playground Code of Conduct
- Child Protection and Safeguarding Policy