**APPLICATION FORM**

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| Position applied for | | | |
| **Personal details** | | | |
| Family name: |  | First name: |  |
| Title: |  | Telephone number: |  |
| Address: |  | | |
| Town/City: | | Postcode: |  |
| Email: | | Ethnicity: |  |
| D.O.B: | | | |
| National insurance number: | | | |
| Do you have entitlement to work in the UK? YES/ NO | | | |
| If applying for a teaching post, please state your DfE/ QTS number: | | | |
| Lived outside the UK for more than three months in the past ten years: YES / NO | | | |
| **Secondary/ further education** | | | |
| Name of school | |  | |
| Dates attended from: |  | To: |  |
| Qualifications, Subjects & grades | |  | |
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| **University / Higher education** | | | |
| Place of study (2) |  | Dates attended |  |
| Qualifications achieved |  | | |
| Place of study (1) |  | Dates attended |  |
| Qualifications achieved |  | | |
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| **Professional qualifications** | | | |
| Please detail any other qualifications/ memberships or achievements that you consider relevant for the position: | | | |
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| **Current Employment** (if necessary please provide details of all previous employers on a separate sheet) | | | |
| Current employer: |  | Telephone no: |  |
| Address |  | | |
| Employment dates from/ to: | |  | |
| Yours Job title (incl’ additional responsibilities): | |  | |
| Name & Position of the person you report to: | | | |
| Please provide brief details of your main duties and responsibilities | | | |
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| Current salary: |  | Payscale (if applicable): |  |
| Reasons for leaving: |  | | |
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| **Previous employment** | | | |
| Previous employer (1): |  | Telephone no: |  |
| Address: |  | | |
| Employment dates from/ to: | |  |  |
| Yours Job title (incl’ additional responsibilities): | |  | |
| Name & Position of the person you report to: | | | |
| Please provide brief details of your main duties and responsibilities: | | | |
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| Leaving salary: |  | Payscale (if applicable): |  |
| Reasons for leaving: |  | | |
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| Previous employer (2): |  | Telephone no: |  |
| Address: |  | | |
| Employment dates from/ to: | |  | |
| Yours Job title (incl’ additional responsibilities): | |  | |
| Name & Position of the person you report to: | | | |
| Please provide brief details of your main duties and responsibilities: | | | |
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| Leaving salary: |  | Payscale (if applicable): |  |
| Reasons for leaving: | | | |
| Previous employer (3): |  | Telephone no: |  |
| Address: |  | | |
| Employment dates from/ to: | |  | |
| Yours Job title (incl’ additional responsibilities): | |  | |
| Name & Position of the person you report to: | |  | |
| Please provide brief details of your main duties and responsibilities: | | | |
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| Leaving salary: |  | Payscale (if applicable): |  |
| Reasons for leaving: |  | | |
| ***If necessary, please provide details of all other employment, not stated above, on a sperate sheet.*** | | | |
| **Please tell us about any hobbies or interests that you may have.** | | | |
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| **Please tell us why you think you are the right person for this role.**  Continue on a separate sheet if necessary | | | |
| **References:** Please give the name of three referees. One should be your most recent employer.  *Please note, in accordance with Keeping Children Safe in Education, we will ask them whether they had any safeguarding concerns.* | | | |
| Reference 1 name |  | Telephone Number |  |
| Organisation |  | Position held |  |
| Relationship to you |  | Email |  |
| Address |  | | |
| Can we contact this referee before interview? | | | |
| Reference 2 name |  | Telephone Number |  |
| Organisation |  | Position held |  |
| Relationship to you |  | Email |  |
| Address |  | | |
| Can we contact this referee before interview? | | | |
| Reference 3 name |  | Telephone Number |  |
| Organisation |  | Position held |  |
| Relationship to you |  | Email |  |
| Address |  | | |
| Can we contact this referee before interview? | | | |
| **Declarations** |  |  |  |
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| **Child Safeguarding:** We are required to ensure that staff are not employed who pose a threat to children. All members of staff are required to have an enhanced DBS (Disclosure and Barring Scheme) check. We cannot employ anyone who is on the Children's Barred List (it is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children). Individuals who are disqualified under the Childcare (Disqualification) Regulations 2009 are not permitted to work in early or later years provision or be directly concerned in the management of that provision. | | | |
| **I confirm that:**  I agree to inform the Head or Director of HR immediately of any change to my own situation. The information provided above and in the rest of this application form is accurate and true to the best of my knowledge. In addition, if I am short-listed, I consent to an online search of my publicly available data, and will comply with other role-appropriate vetting, in accordance with KCSIE. | | | |
| Signature: |  | Date |  |