

Candidate Brief  
Lower Key Stage 2 Teacher,  
Broomwood Prep – Boys  
Full time role



BROOMWOOD

# Build YourBEST Career



#BeYourBEST

# Our Charter

Belong to a community on a mission to inspire and equip every individual to #BeYourBEST, where your unique talents and passions are nurtured and rewarded.

Challenge the norm in a culture that thrives on doing things differently and new ways of working together.

Work where ambition and wellbeing are valued in equal measure because when you're at your best, you give your best.

Be part of something bigger and relish the opportunities that come with a family of some of the brightest educators.

**#BeYourBEST** at Broomwood.

# Becoming your BEST...



## At Broomwood...

Broomwood is a community that believes in enabling people to be and do their best. That includes you. We are seeking an excellent practitioner so that we can continue to deliver an extraordinary education. We believe in educating the whole child, and that focus on the totality of education extends to our staff, too. We welcome you to our team of committed, ambitious and aspirational people and we will ensure that working at Broomwood is one of the best decisions of your career.

## At Dukes Education...

As a member of the Dukes Education family, staff have access to a myriad of training opportunities and practices within education today, including comprehensive Leadership and Management courses, Teaching and Learning Masterclasses, tailored development for all classroom and support roles and a pan-Dukes conference. We believe in continual education, supporting staff who are keen to learn as well as teach.

We hope that you will enjoy finding out more about us and look forward to welcoming you to our vibrant community.

# Welcome



Thank you for considering Broomwood and we hope to meet you in person to tell you more about our wonderful schools which, whilst separate sites, work together to deliver an extraordinary and rich education to children aged 3-13.

We are passionate about teaching, creating a new and modern curriculum whilst also incorporating lifelong skills through our learning powers of resilience, confidence, communication, curiosity and independence.

Whilst the two prep schools are single sex, we work closely and collaboratively together to deliver an education that's tailor-made for the needs of boys and girls, whilst enabling them to enjoy all the benefits of both single-sex and co-educational opportunities – in other words, the very BEST of all worlds.

We are a team of dedicated and hard working educators and leaders who enjoy working together and who deliver fantastic results, both academically and in the wider curriculum.

If you are the sort of person who's not afraid to roll-up your sleeves and muck in, we know you'd fit in. We look forward to meeting you.

**Michael Hodge**

**Principal and Head of Broomwood Boys**

## Principal Objectives

We are looking to employ a dynamic, dedicated and inspiring teacher to teach pupils at our boys' prep school. The focus of this role at Broomwood Prep – Boys will be a Key Stage 2 teacher, teaching a class within our Junior Phase (Years 3 and 4), who can deliver literacy, numeracy and thematic learning in collaboration with our Junior Phase Team, and carry out the associated pastoral duties. We are ambitious for our pupils but believe in helping them recognise and reach their potential in a supportive and encouraging manner. Although the schools have a traditional feel, we are very much a forward-thinking community. Our curriculum is modern and purposeful; we adopt the best educational practices to ensure the learning environment we create is engaging, personalised and challenging. Broomwood places high importance on a set of shared values that we expect staff, pupils and parents to adhere to and we strive to create a reflective and progressive learning culture.

The ideal candidate is someone with experience of teaching Key Stage 2. Strong communication and collaboration skills are required as the successful candidate will work collaboratively within the Junior Phase. Alongside subject teaching, experience of working with pupils in a pastoral capacity is expected. We have a strong reputation for being nurturing and pastorally supportive schools that take a proactive approach to support the pupils in our care. Broomwood has a thriving extra-curricular programme of events and our pupils are heavily involved in the wider school. Our staff contribute to our rich and varied programme of events.

# The Opportunity

## Key Responsibilities

Each teacher's responsibility is to ensure that every child is happy, hardworking and achieving the objectives set in the appropriate environment (the classroom, the playground, the dining hall etc). The emotional security of each child should also be one of the main concerns of all staff. Teachers should take immediate steps if a child shows any appreciable change in academic progress or emotional wellbeing.

## Teaching and Learning

- Demonstrates a secure knowledge of the Year 3 / 4 curriculum
- Plan and teach well-structured lessons that include effective use of resources
- Adapt teaching to respond to the strengths and individual needs of all pupils through effective differentiation
- Ensure that skills progression grids and forecasts are being followed and objectives set in relation to these.
- Manage behaviour effectively to ensure a good and safe learning environment
- Ensure all topics are relevant to the children and where possible cross-curricular including adequate usage of ICT
- Guide pupils to reflect on the progress they have made and their emerging needs through self-reflection, peer and teacher feedback

## Assessment

- Know and understand how to assess the relevant subject and curriculum areas
- Evaluate and reflect systematically on your teaching and the students' learning
- Track and monitor all children's progress
- Identify any children not making sufficient progress and put in place support within lessons; if appropriate liaise with Head of Department
- Make accurate and productive use of formative and summative assessment

- Use digital testing data to inform planning and compare with teacher judgements/ other forms of assessment
- Record formative assessment in planners or on online grids regularly to inform future planning
- Record summative assessment in iSAMs and other appropriate grids
- Ensure regular feedback is given to children and evidenced, through effective marking and verbal feedback
- Ensure reports and any parent feedback is personalised and relevant to each pupil's progress

## Pastoral Expectations

- Demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils
- Be constantly vigilant with regard child protection and health and safety issues and follow school procedures for reporting concerns
- Ensure any pupil issues or concerns are shared with relevant staff
- Make a positive contribution to the wider life and ethos of the school, and carry out specific duties, for example: complete the duties of a form or class teacher if required, take on additional duties including tutor, playground and lunch duties, attend church and school assemblies, school performances, sporting activities and competitions, cover classes, participate in excursions or residential trips and communicate/meet with parents who have concerns about their child/ren.

## Professional Development:

- Keep up to date with developments in design technology education and best practices.
- Participate in school-based training sessions and workshops to further develop teaching skills and subject knowledge.

# Your Talents

We are looking for an exceptional educator, strong team player. We want someone who will give of their best. In return, we promise that we'll do all we can to make this your best move yet.

## Skills and Experience

- Be qualified to degree level or equivalent, ideally with a relevant postgraduate or teaching qualification
- Have proven experience of teaching the primary curriculum at Key Stage 2 level
- Be able to demonstrate that they are an excellent practitioner
- Be able to demonstrate a knowledge of the regulatory framework for schools and ideally independent schools
- Have a clear understanding of Keeping Children Safe in Education and experience of its practical application
- Be able to demonstrate that they can work collaboratively
- Be able to evidence that they can contribute to the wider school offering
- Be organised, curious, forward thinking,

diplomatic and calm

- Have an ability to problem solve, multitask and work under pressure
- Be motivated and aspirational for themselves, and their pupils
- Be prepared to challenge and express independent views
- Be an excellent communicator, able to adapt their style and tone whether that is speaking with a pupil or in writing to their parents

## Safeguarding

This role will involve significant contact with children and the post holder will be deemed to be engaging in regulated activity relevant to children, in accordance with Keeping Children Safe in Education. Consequently, it is exempt from the Rehabilitation of Offenders Act (ROA) 1974. The amendments to the ROA 1974 (Exceptions Order 1975, (amended 2013 and 2020))

Please read Broomwood's Child Protection and Safeguarding Policy which can be found on our website on the following page:

[www.broomwood.com/aboutbroomwood/policies](http://www.broomwood.com/aboutbroomwood/policies)



# Working at Broomwood

This role is offered on a full time permanent contract.

**We offer:**

- Subsidised school fees (dependent on meeting admissions criteria);
- Free school lunches;
- Child care voucher scheme;
- Pension Scheme (10% employers' rate) which provides access to over 1200 discounts accross the UK;
- Cycle to Work Scheme



# The Best of All Worlds



Broomwood is an academically ambitious, yet pastorally kind group of schools working together under one Principal, but with separate sites under autonomous, yet collaborative Heads. It consists of a co-ed pre-prep and a boys' prep.

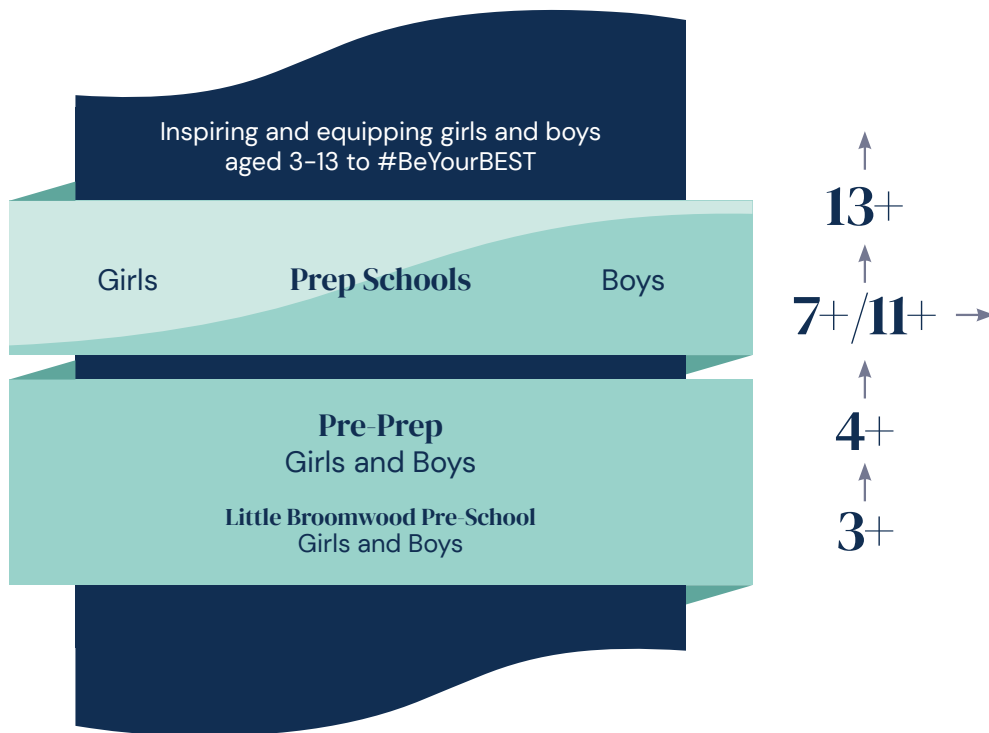
Broomwood equip and inspire boys and girls by giving them the very best of ALL worlds: a joyful co educational start to education at the age of 3 or 4 in a bespoke, specialist Early Years centre within a wider school setting, with a seamless transition to single-sex, yet highly collaborative, prep schools at the age of 7 before departing for some of the best schools in the country at the age of 11 or 13 – both day, boarding, co-ed and single-sex.

Our main entry points are at 4, 7 and 11. Whilst the schools have their own traditions and unique characteristics, we are united by what drives us.

At Broomwood we believe that, together, our schools offer girls and boy an extraordinary education. A bespoke, dynamic and rich journey where pupils develop their own passions and talents, as well as being stretched in new directions, so they become the best version of themselves. Following the recognition of the wellbeing of our pupils by the Independent Schools of the Year, we remain determined for our pupils experience even more opportunities to grow.

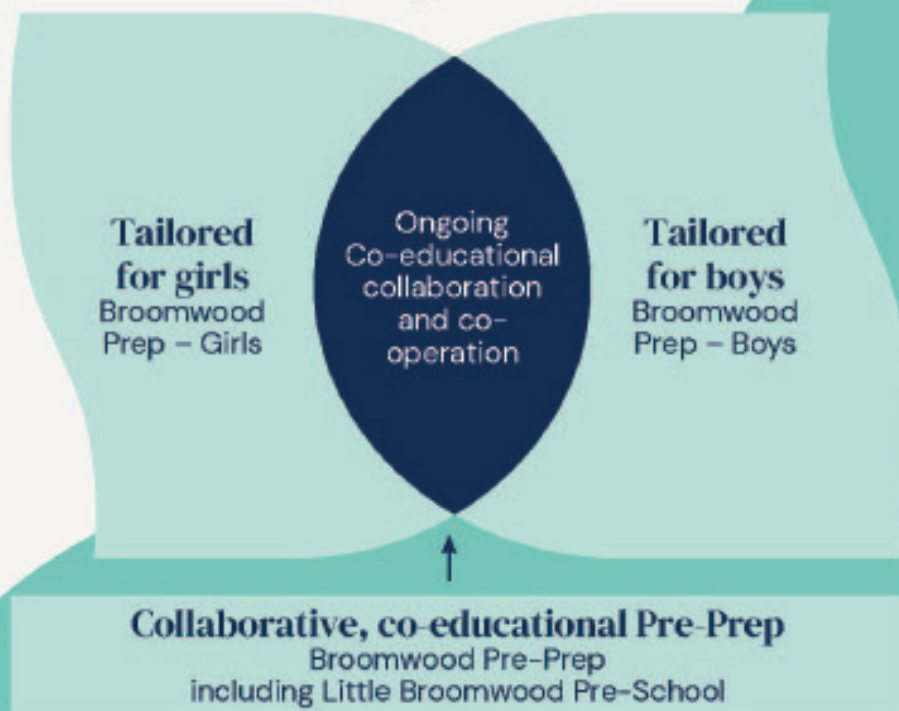
We believe in every girl and boy, helping them develop their unique passions and talents. Our forward-looking culture encourages pupils to embrace change and we strive to ensure every individual succeeds in a culture of collaboration and togetherness.

# About Broomwood



**BROOMWOOD**

## Our unique Model



# Our Values

Everything we do is driven by our core Values, ensuring every individual in our school thrives, as well as making a positive impact in the wider community. Our unrelenting focus is on developing the whole child, preparing pupils to lead lives that are both happy and purposeful, so they might live our Motto,

**'To DO your best, to BE your best'.**

We live our values and use them to shape and develop individuals through our appraisal and development process.



# Wandsworth

## Proud of our community

We are based in the heart of leafy SW London in vibrant Wandsworth. We have easy transport links with Clapham South and Balham tubes close by, and Wandsworth and Clapham Junction stations a short walk away. Northcote Road is a buzzing mass of shops, cafés and bars and of course, we have plenty of open green spaces around us too.



# How to Apply

A letter and a fully completed application form should be sent to:

Deborah Kind, Director of Human Resources,  
29b Sudbrooke Road, London SW12 8TQ or  
emailed for the attention of Deborah Kind to  
[people@broomwood.com](mailto:people@broomwood.com)  
Enquiries to 020 8696 8787

For further information about our school please  
visit our current website,  
**[www.broomwood.com](http://www.broomwood.com)**

Broomwood is committed to safeguarding  
and promoting the welfare of young people.  
The successful applicant will be subject to an  
enhanced DBS check.



## BROOMWOOD

"Dukes Education is a family of schools and educational services based in the UK. Our schools are distinctive in identity and style, yet united in offering outstanding teaching and learning, providing the strongest foundations for young people to lead meaningful and fulfilling lives."

**[Broomwood.com](http://Broomwood.com)**

Broomwood is proud to be part  
of the Dukes Education family  
Together we're extraordinary.

