

Candidate Brief

Part-time French Teacher – Maternity Cover
Broomwood Pre-Prep (2 days per week,
Tuesdays and Wednesdays)



BROOMWOOD

Build YourBEST Career



#BeYourBEST



Our Charter

Belong to a community on a mission to inspire and equip every individual to #BeYourBEST, where your unique talents and passions are nurtured and rewarded.

Challenge the norm in a culture that thrives on doing things differently and new ways of working together.

Work where ambition and wellbeing are valued in equal measure because when you're at your best, you give your best.

Be part of something bigger and relish the opportunities that come with a family of some of the brightest educators.

#BeYourBEST at Broomwood.

Becoming your BEST...



At Broomwood...

Broomwood is a community that believes in enabling people to be and do their best. That includes you. We want excellent practitioners so that we can continue to deliver an extraordinary education. We believe in educating the whole child, and that focus on the totality of education extends to our staff, too. We want people who are hungry and ambitious to give their best and, in return, we will ensure that we make working at Broomwood one of the best decisions of your career.

At Dukes Education...

As a member of the Dukes Education family, staff have access to a myriad of training opportunities and some of the most exciting ideas and practices within education today. We believe in continual education and we will continue to support staff who are keen to learn as well as teach.

We hope that you will enjoy finding out more about us and look forward to welcoming you to our vibrant community.

Welcome



Thank you for considering Broomwood and I hope to meet you in person to tell you more about our wonderful school. The Pre-Prep is the first stage in the broader Broomwood journey and it's our job to get it right – and we do. We offer children a glorious, happy and stimulating start to school life that enables them to learn the important building blocks of education and we do so in a way that makes learning fun and relevant. We are passionate about teaching, creating a new and modern curriculum whilst also incorporating lifelong skills through our learning powers of resilience, confidence, communication, curiosity and independence.

We are a team of dedicated and hard-working educators who enjoy working together and who deliver fantastic results, both academically and in the wider curriculum.

If you are someone who is passionate about giving children the very best start to their education then Broomwood pre-prep ticks that box. Even better – if you are the sort of person who's not afraid to dress up, roll-up your sleeves and muck-in, we know you'd fit in.

I look forward to meeting you.

Caron Mackay
Head of Pre-Prep

The Best of All Worlds



Broomwood is an academically ambitious, yet pastorally kind group of schools working together under one Principal, but with separate sites under autonomous, yet collaborative Heads. It consists of a co-ed pre-prep, girls' prep and a boys' prep.

Broomwood equip and inspire boys and girls to **#BeYourBest** by giving them the very best of ALL worlds: a joyful co educational start to education at the age of 3 or 4 in a bespoke, specialist Early Years centre within a wider school setting, with a seamless transition to single-sex, yet highly collaborative, prep schools at the age of 7 before departing for some of the best schools in the country at the age of 11 or 13 – both day, boarding, co-ed and single-sex.

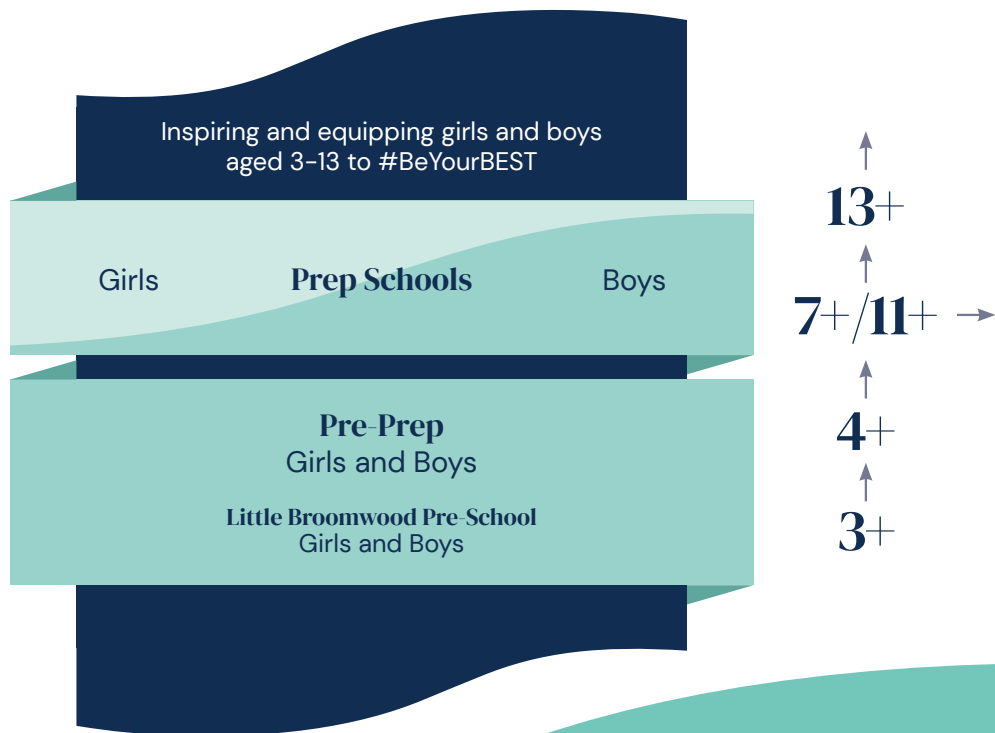
Our main entry points are at 4, 7 and 11. Whilst the schools have their own traditions and unique characteristics, we are united by what drives us.

At Broomwood we believe that, together, our schools offer girls and boy an extraordinary education. A bespoke, dynamic and rich journey where pupils develop their own passions and talents, as well as being stretched in new directions, so they become the best version of themselves. With success celebrated nationally, we're determined our pupils experience even more opportunities to grow.

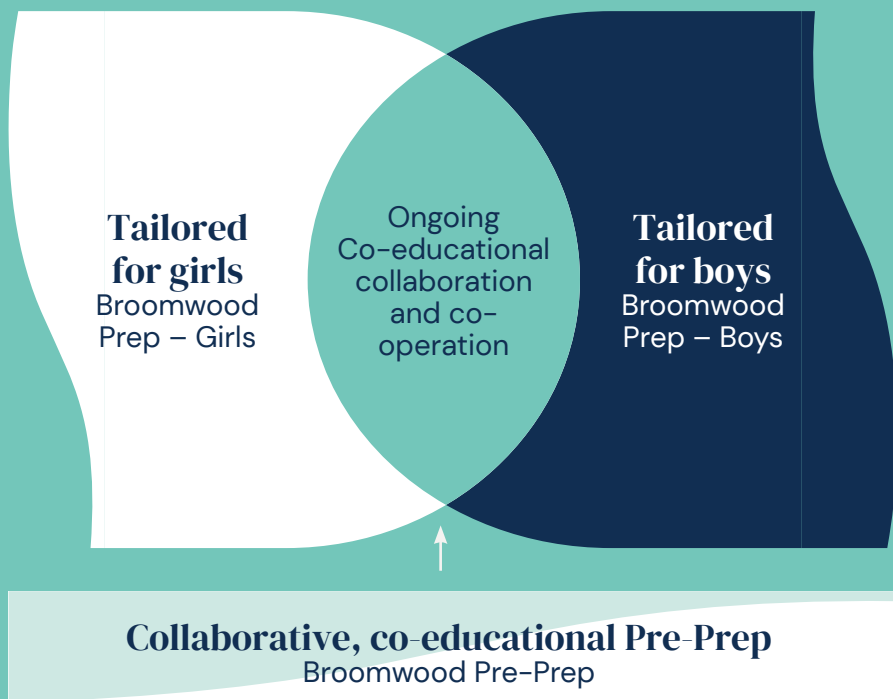
Because we believe in helping every girl and boy develop their unique passions and talents, because our forward-looking culture encourages pupils to embrace change, because we strive to ensure every individual succeeds in a culture of collaboration and togetherness, our promise is to inspire and equip every Broomwood pupil to

#BeYourBEST

About Broomwood



Our unique Model



The Opportunity

Principal Objectives

Is to ensure that every child is happy, thriving, has an enthusiastic introduction to French and is achieving the objectives set. This role is anticipated to commence on 3rd November a year in length to some point in the summer term 2026.

Key Responsibilities

- To lead on pupils' introduction to, and experience of, French across the Pre-Prep;
- To adhere to the teaching standards as set out by the DfE;
- To adhere to the standards as set out by the KCSiE Statutory Guidelines;
- Know and follow the relevant staff policies.

Teaching and Learning

- Demonstrates a secure subject knowledge
- Plan and teach well-structured lessons that include effective use of resources
- Adapt teaching to respond to the strengths and individual needs of all pupils through effective differentiation
- Ensure that skills progression grids and forecasts are being followed and objectives set in relation to these
- Manage behaviour effectively to ensure a good and safe learning environment
- Ensure all topics are relevant to the children and where possible cross-curricular including adequate usage of ICT
- Guide pupils to reflect on the progress they have made and their emerging needs through self-reflection, peer, and teacher feedback

Recording and Assessment

- Know and understand how to assess the relevant subject and curriculum areas
- Evaluate and reflect systematically on your teaching and the students' learning
- Track and monitor all children's progress
- Identify any children not making sufficient progress and put in place support within lessons, if appropriate liaise with HoD/ SENCo/ Assistant Head

- Make accurate and productive use of formative and summative assessment
- Use digital testing data to inform planning and compare with teacher judgements/ other forms of assessment
- Record formative assessment in online grids regularly to inform future planning; record summative assessment in iSAMS and other appropriate grids
- Ensure regular feedback is given to children
- Demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils
- Be constantly vigilant with regard child protection and health and safety issues and follow school procedures for reporting concerns, ensuring that any pupil issues or concerns are shared with relevant staff
- Make a positive contribution to the wider life and ethos of the school, and carry out specific duties

Other professional requirements

- Develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
- Take part in appraisals and annual professional review meetings and have a positive and proactive approach towards continuous professional development.
- Keep up to date with current thinking, regulations and practice and further develop skills by attending courses, workshops, and meetings
- Attend and contribute to meetings: staff, department, year group and others when required

Safeguarding

This role will involve significant contact with children and the post holder will be deemed to be engaging in regulated activity relevant to children, in accordance with Keeping Children Safe In Education. Consequently, it is exempt from the Rehabilitation of Offenders Act (ROA) 1974. The amendments to the ROA 1974 (Exceptions Order 1975, (amended 2013 and 2020))

Your Talents

We are looking for:

- Someone who promotes a culture of inclusion.
- Someone creative, kind and compassionate who can bring out the best in our pupils.
- Someone with an interest in psychology and child development.
- Someone with nursery experience and an Early Years Qualification.
- Ideally, someone with experience of working with children who have Special Educational Needs.

In particular, we will ask you to:

- Demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils.
- Be constantly vigilant with regards to child protection and health and safety issues, and follow school procedures for reporting concerns;
- Ensure any pupil issues or concerns are shared with relevant staff and uploaded to CPOMS;
- Be constantly vigilant with regards to child protection;
- Make a positive contribution to the wider life and ethos of the school, and carry out specific duties, for example:
 - Attend church and other school performances, sporting activities

**please note that the term 'staff' includes: teachers, coaches, teaching assistants, classroom assistants, peripatetic teachers and clubs staff.*

Other Professional Requirements

- Take part in performance management and annual professional review meetings.
- Keep up to date with current thinking, regulations and practice and further

develop skills by attending courses, workshops and meetings.

- Attend and contribute to meetings including those focus on: staff, department, year group and others when required.

Education and experience

- Be qualified to degree level or equivalent, ideally with a relevant postgraduate or teaching qualification
- Have proven experience of teaching French Early Years / Key Stage 1
- Be able to demonstrate that they are an excellent practitioner

Regulation and compliance

- Be able to demonstrate a knowledge of the regulatory framework for schools and ideally independent schools
- Have a clear understanding of Keeping Children Safe in Education and experience of its practical application

Personal Qualities

- Be able to demonstrate that they can work collaboratively
- Be able to evidence that they can contribute to the wider school offering
- Be organised, curious, forward thinking, diplomatic and calm
- Have an ability to problem solve, multitask and work under pressure
- Be motivated and aspirational for themselves, and their pupils
- Be prepared to challenge and express independent views
- Be an excellent communicator, able to adapt their style and tone whether that is speaking with a pupil or in writing to their parent

Working at Broomwood

This role is offered on a part time contract (20 hours per week) for the duration of the child's need.

We offer:

- Subsidised school fees (dependent on meeting admissions and length of service criteria);

- Free school lunches;
- Pension Scheme (10% Employers rate);
- Cycle to Work Scheme.



Our Values

Everything we do is driven by our core Values, ensuring every individual in our school thrives, as well as making a positive impact in the wider community. Our unrelenting focus is on developing the whole child, preparing pupils to lead lives that are both happy and purposeful, so they might live our Motto,

'To DO your best, to BE your best'.

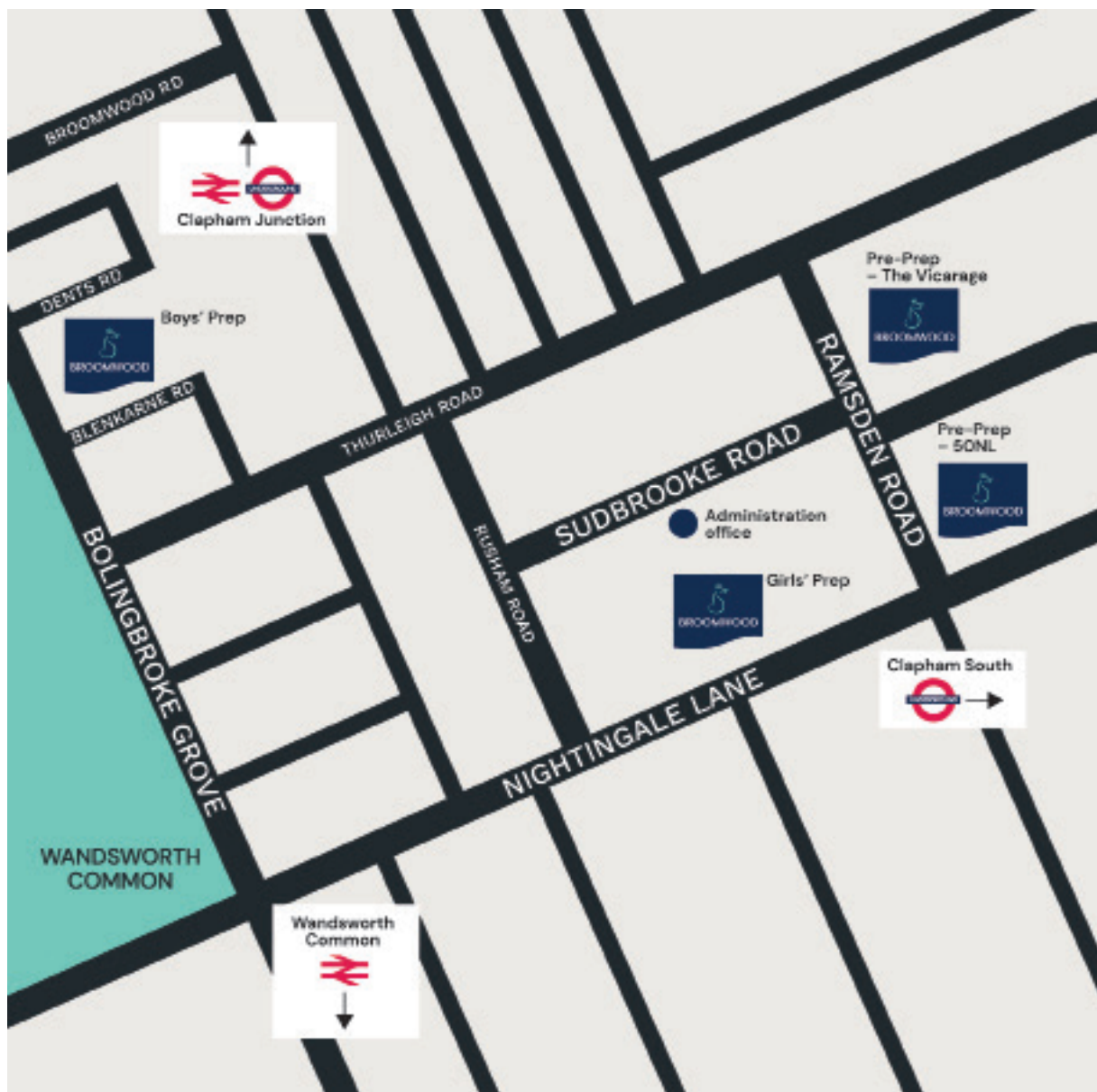
We live our values and use them to shape and develop individuals through our appraisal and development process.



Wandsworth

Proud of our community

We are based in the heart of leafy SW London in vibrant Wandsworth. We have easy transport links with Clapham South and Balham tubes close by, and Wandsworth and Clapham Junction stations a short walk away. Northcote Road is a buzzing mass of shops, cafés and bars and of course, we have plenty of open green spaces around us too.



How to Apply

A letter and a fully completed application form should be sent to:

Deborah Kind, Director of Human Resources,
29b Sudbrooke Road, London SW12 8TQ or
emailed for the attention of Deborah Kind to
people@broomwood.com

Enquiries to 020 8696 8787

For further information about our school please
visit our current website,
www.broomwood.com

Broomwood is committed to safeguarding
and promoting the welfare of young people.
The successful applicant will be subject to an
enhanced DBS check.



BROOMWOOD

"Dukes Education is a family of schools and educational services based in the UK. Our schools are distinctive in identity and style, yet united in offering outstanding teaching and learning, providing the strongest foundations for young people to lead meaningful and fulfilling lives."

Broomwood.com

Broomwood is proud to be part
of the Dukes Education family
Together we're extraordinary.

