**Application form**

**Application details**

|  |  |
| --- | --- |
| Position applied for |  |
| Application date |  |

**Application details**

|  |  |
| --- | --- |
| Title |  |
| Full name |  |
| Previous name |  |
| Date of Birth |  |
| Ethnicity |  |

**Employment details**

|  |  |
| --- | --- |
| National insurance number |  |
| Qualified to work in the UK |  |
| Applying as a job sharer |  |

**Contact details**

|  |  |
| --- | --- |
| Mobile number |  |
| Home telephone |  |
| Address |  |
| Email |  |

**Professional details**

|  |  |
| --- | --- |
| Dfe number |  |
| Teachers' Pension Scheme |  |
| QTS |  |
| NPQH |  |
| Subject(s) taught |  |
| Other subject(s) taught |  |
| Age ranges taught |  |
| Professional bodies |  |
| Teacher training |  |
| Continuing professional  development |  |

**Current employment**

|  |  |
| --- | --- |
| Employment dates |  |
| Address |  |
| Job tittle |  |
| Type of school |  |
| School gender |  |
| School age range |  |
| Total number of students |  |
| Subject(s) / curriculum(s) / age ranges taught |  |
| Contract |  |
| Notice required |  |
| Reason for leaving |  |
| Salary |  |
| Grade/scale |  |
| Additional allowances |  |

**Previous employment**

|  |  |
| --- | --- |
| Employment dates |  |
| Address |  |
| Please provide brief details of your main duties and responsibilities |  |
| Reason for leaving |  |

**Previous employment**

|  |  |
| --- | --- |
| Employment dates |  |
| Address |  |
| Please provide brief details of your main duties and responsibilities |  |
| Reason for leaving |  |

**Previous employment**

|  |  |
| --- | --- |
| Employment dates |  |
| Address |  |
| Please provide brief details of your main duties and responsibilities |  |
| Reason for leaving |  |

**Gaps in employment/education history**

|  |  |
| --- | --- |
| **Gaps to check (please date month and year)** | **Reason** |
|  |  |

**Education**

**Higher education**

|  |  |  |  |
| --- | --- | --- | --- |
| Degree/Course | University/college | Achieved | Years attended |
|  |  |  |  |

**Schools attended**

|  |  |
| --- | --- |
| School | Dates attended |
|  |  |

**A-levels or equivalent (eg, IB, AP)**

|  |  |  |
| --- | --- | --- |
| Subject | Exam | Grade |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**GCSEs or equivalent**

|  |  |  |
| --- | --- | --- |
| Subject | Exam | Grade |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Supporting statement**

|  |
| --- |
|  |

**Additional skills and hobbies**

|  |
| --- |
|  |

|  |  |
| --- | --- |
| I hold a full current driving licence or have access to mobility support | Yes  No |

**Referees**

**Current or most recent employer**

|  |  |
| --- | --- |
| May be contacted prior to interview | Yes  No |
| Title |  |
| Name |  |
| Position held |  |
| Organisation |  |
| Capacity |  |
| Address |  |
| Email address |  |
| Telephone \* required |  |

**Second referee**

|  |  |
| --- | --- |
| May be contacted prior to interview | Yes  No |
| Title |  |
| Name |  |
| Position held |  |
| Organisation |  |
| Capacity |  |
| Address |  |
| Email address |  |
| Telephone \* required |  |

**Third referee**

|  |  |
| --- | --- |
| May be contacted prior to interview | Yes  No |
| Title |  |
| Name |  |
| Position held |  |
| Organisation |  |
| Capacity |  |
| Address |  |
| Email address |  |
| Telephone \* required |  |

**Declarations:**

|  |  |
| --- | --- |
| **Do you have an Enhanced DBS?** | Yes  No |
| **Please provide the certificate number.** |  |
| **Is your DBS in the update service?** | Yes  No |
| **DBS Update Service registration number** |  |
| **Restrictions on being resident or being employed in the UK?** |  |
| **Lived outside the UK for more than three months in the past ten years? – please state month, year and country** |  |

|  |  |
| --- | --- |
| **Disclosure and Barring Checks** | **Yes / No** |
| Do you have a criminal history?  ***Any criminal history will be discussed at interview.*** | Yes  No |
| Are you on the Children’s Barred List or otherwise disqualified from working with children?  ***It is unlawful for a school to employ anyone to work with children if they are barred from doing so, and it is a criminal offence for a person to apply to work with children if they are barred from doing so.*** | Yes  No |
| Are you prohibited from carrying out ‘teaching work’?  ***Do not answer ‘yes’ to this question if the role for which you are applying does not involve ‘teaching work’.*** | Yes  No |
| Are you prohibited from being involved in the management of an independent school?  ***Do not answer ‘yes’ to this question if the role for which you are applying does not involve a management role.*** | Yes  No |
| Are you disqualified from working in or managing early years provision or later years provision with children under the age of eight?  ***Do not answer ‘yes’ to this question if the role for which you are applying does not involve the provision of ‘childcare’ or the management of the provision.*** | Yes  No |
| Have you committed any criminal offences in any country in line with the law as applicable in England and Wales, not the law in their country of origin or where they were convicted? | Yes  No |
| Are you known to the police and children’s local authority social care? | Yes  No |
| Have you lived outside the UK for a period of three months or longer within the last ten years. If yes, please give dates and country/ies and be aware that you will need to provide a Police Certificate of Good Conduct from the country/ies. | Yes  No |

**Declarations**

**Child Safeguarding:** We are required to ensure that staff are not employed who pose a threat to children. All members of staff are required to have an enhanced DBS (Disclosure and Barring Scheme) check. We cannot employ anyone who is on the Children's Barred List (it is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children). Individuals who are disqualified under the Childcare (Disqualification) Regulations 2009 are not permitted to work in early or later years provision or be directly concerned in the management of that provision.

**I confirm that:** I agree to inform the Head or Director of HR immediately of any change to my own situation. The information provided above and in the rest of this application form is accurate and true to the best of my knowledge. In addition, if I am short-listed, I consent to an online search of my publicly available data, and will comply with other role-appropriate vetting, in accordance with KCSIE.

|  |  |  |  |
| --- | --- | --- | --- |
| **Signature** |  | **Date** |  |